



# Dependent Care Flexible Spending Account

A Dependent Care Flexible Spending Account (DCFSA) allows you to use pre-tax dollars to pay for eligible out-of-pocket day care expenses. Your dependent must be a qualified tax dependent under age 13, or requires care because of a physical or mental incapacity.

Your DCFSA has a “use it or lose it” rule meaning the IRS requires you to forfeit any unspent funds at the end of the plan year or grace period. The IRS allows the DCFSA and Child and Dependent Care Credit to be coordinated for tax filing. Check with your tax advisor for more information.

## How Your Dependent Care FSA Works

- Review your plan documents and IRS Publication 503 to familiarize yourself with DCFSA eligible expenses.
- Estimate what you will spend on eligible dependent care expenses for the year.
- Enroll in a DCFSA by electing a contribution through your employer.
- Incur expenses, saving your documentation and receipts for reimbursement.
- Start using your DCFSA funds to reimburse those expenses when services are rendered.

## Benefits of Your Dependent Care FSA

**Tax-free spending:** Save up to 30% on eligible dependent care expenses with your DCFSA

**Tax savings:** Reduce your overall tax burden with tax-free payroll contributions

**Easy to use:** Quickly and easily create your claim online or through the mobile app to upload your receipt documentation for reimbursement

## Dependent Care FSA Eligible Expenses

You can use your Dependent Care FSA to pay for a wide variety of child care services. The IRS determines which expenses are eligible for reimbursement and expenses can only be reimbursed up to the amount available in your account. This list identifies some of the most common eligible dependent care expenses, but is not meant to be comprehensive.

- Before school or after school care (other than tuition)
- Licensed day care centers
- Nursery schools or pre-schools
- Placement fees for a dependent care provider, such as an au pair
- Child care at a day camp, nursery school, or by a private sitter
- Late pick-up fees
- Summer or holiday day camps

Please check with your tax professional if you have questions about whether a particular expense is eligible for reimbursement under this program. For a complete list of eligible expenses, please see IRS Publication 503 at [IRS.gov](https://www.irs.gov) or visit the BenefitWallet member portal at [mybenefitwallet.com](https://mybenefitwallet.com).

## We're Here to Help

For more information about your DCFSA, access these helpful resources:

**Member portal:** Assistance anytime at [mybenefitwallet.com](https://mybenefitwallet.com)

**Mobile app:** Help on-the-go for iOS and Android devices

**Service center:** Support seven days a week at 855.236.8600